



Paradise Kids Children's Centre

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# PARADISE KIDS CHILDREN'S CENTRE

## Paradise Kids Children's Centre

### Welcome

Firstly I would like to take this opportunity to introduce myself to you all as the Acting Centre Manager. I will hold this role until a decision is made about who will continue in the role on an ongoing basis.

I have been working for Guardian for a number of years now and I have thorough knowledge of the policy and procedures and have been moved to Paradise Kids to bring the standard of care up to a high quality level.

I hold a diploma of Children services and have a passion for early childhood and education.

Carla has finished with Paradise Kids due to her personal health, we thank Carla for her continual hard work and we wish her the best for the future.

I would also like to introduce Leanne, Leanne has worked in child care for 10 years. She also holds a Cert 3 and a diploma in children services.

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### Website of the Month

[www.thekidzpage.com](http://www.thekidzpage.com)

Welcome to theKidzpage  
web site for kids

**Upcoming Events**

2<sup>nd</sup> of September(Friday) Father/Grandfathers afternoon Tea @  
2.30pm

8<sup>th</sup> of September(Thursday) Pyjama Day – wear your warm and  
comfy pyjamas for the day

29<sup>th</sup> of September (Thursday) Blue Ribbon Day- come dressed in  
something blue

# NURSERY ROOM

Hello Parents.

The nursery has been a very busy room. Lots of new children have started and we would like to welcome Rubin, Hamish and Ava.

Within the room the children are beginning to explore their environment, making new friends and crusing around the room.

Over the coming weeks we will be introducing a daily journal to ensure we communicate with everyone and this will include pictures of the children participating in experiences etc throughout the day.

Some of the activities that the children have been doing in the room have been, painting, listening to music, singing songs.

Until next time

Shanila & Jenny



# TODDLER ROOM 1

Welcome to our August newsletter,

Just a reminder to all parents to please bring your child in before 10 am as, I feel that all children will benefit from the program which we are running.

Also you all have probably noticed that in the toddler room activities seem to be the same on a daily basis, this is done on purpose as this allows young children to learn and master an activity, repetition is the key to brain development.

We have also had some incidents, of biting. Children do not do this on purpose but another way of communicating due to lack of language. There is some information on the parent information board.

Thanks and if you have any concerns or questions please see Sam, Alison or Nan.

# TODDLER ROOM 2

Well its been a great first half of the year. It's fantastic to see all the children grow, develop and mature over the last eight months. The children are being to help to pack up the tables before the meals.

We have some new families to our room and some children that have moved up from the toddler 1 room. We welcome Mia, Gabriela, Luciana, Tristian, Sebastian, Iucca, Cooper, Jessica, lilana and Joshua. The program has been planned and implemented around the children's interests. Parents feel free to tell the staff about what your child has done over the weekend, so we can extend within the room.

Some of the children are showing signs of toilet readiness within the room. We will be working alongside and help each child with this. If your child is in this transition, please put them in pants that they can pull up and down. If they are in undies, please pack a few changes of clothes and an extra pair of shoes. If you have any questions about this please come and see staff.

Till next time

Sarah, Lisa and Deepali

# PRE KINDER 1

Hello and welcome to Jnr. Pre Kinder Room.

We would like to welcome all our new families that have recently joined us in the past couple of months.

The children have settled down very well and are having lots of fun. Over the next couple of months we will be working on the children's gross and fine motor skills encouraging them to write their names and trace the alphabets also lots of dancing and climbing activities for their development.

We will also be working on the children's language and speech skills by encouraging them to pronounce animal names and everyday objects to improve their language.

The children have enjoyed group time were they have been singing their favorite nursery rhymes with their friends. This helps to improve their language and confidence.

As the new team leader of the room. I (Nes) would like to say I really enjoy spending time to getting to know each child and parent within the room. We are looking forward to help develop each child's needs and skills within the room.

If your child is the process of starting to toilet training, please let us know and when can continue the process here.

If you have any questions or concerns please come and talk to us.

Thank you

Nes, Lydia and Lindy

# PRE KINDER 2

Welcome to senior kinder room.

As the time is flying, we are already in the mid of the year. We would like to welcome our friends who have come up from the junior kinder room. We would like to welcome, Victoria, jasmine, kristian and sienna. As of this month, we are concentrating on our name alphabets, we did some glitter painting on our first letter of our name.

In the room we have also been focusing on cleanliness. We talked and demonstrated to the group about keeping our teeth and we can keep our teeth clean and healthy. We would like to thank the Shibu family for the supporting us with items for the children.

We are also focusing on different transition, pack up time before and after meals. We have been busy with our circus theme. In this corner we have been face painting and making clowns for our circus wall. We have been celebrating birthdays in July. Deegan, Tyler and Stephani.

Bye for now

Shivani and Candice.



# KINDER

Hello and welcome to the enchanted garden kinder room.

It is hard to believe that we are more than half way through the year, how time flies when you're having fun.

The kindlers have been very busy in recent months. Our favorite activities have included:

- ` building with assorted blocks
- ` play dough with the train set
- ` sensory play, clay, shaving cream
- ` arts and craft activities
- ` Matching games.

As the children have demonstrated interest in letter, we have also commenced an alphabet theme. Last month we planted some seedlings in our garden and we are anxiously awaiting their growth.

A big thank you to parents for returning the weekend sheets. Your contributions are valuable as this plays a vital part within the program. If you have not received any weekend sheets within your child's pocket, please come see staff in the room.

In august I will be conducting parent teacher interviews later in the month. A notice will be going out to all families indicating dates and times of the availability. I look forward to meeting with you all.

Until then

Toni, Jacinta and Suman.



<b>ENR1.2 Enrolment &amp; Orientation Policy</b>		<b>E N R O L M E N T</b> <b>P O L I C Y &amp; P R O C E D U R E</b>	
Reference:	State Specific Childcare Regulations & Act as per SCH1.1 State Based Regulations & Legislation Schedule	Issue Date:	January 2009
		Review Date:	January 2010
QIAS Principles:	1.4, 2.3, 7.1, 7.3		
<b>Objective</b>  For all new families and children to have a comprehensive orientation when enrolling in the centre.			
<b>Explanation</b>  Families and children need an opportunity to visit and interact within the centre prior to their commencement date. This will allow families to ask questions, meet staff and see the layout of the centre and allow children time to interact with other children, staff, participate in activities and familiarise themselves with the centre.			

**Implementation**

1. Once a new family has accepted a position for their children at the centre, an Orientation Visit will be organised at a time that is agreeable to the family and the centre.
2. The Orientation session can be as long as the parent deems necessary, depending on the needs of the family and children.
3. The centre will organise an interpreter if required.
4. The new family will be given a tour of the centre and introduced to staff.
5. The parent/guardian will speak to the staff member in charge of his/her child's group about specific needs and the developmental level of their child. The staff member in charge will make written notes.
6. The staff member in charge will explain the communication methods, routine and programme for the child's group.
7. The Centre Manager will explain about signing in and out of the centre, the fee structure, Child Care Benefit funding, location of accounts, how to pay their fees and return of receipts.
8. A non refundable deposit is required to secure the child's position in the centre. This deposit is to be the equivalent of two weeks of booking per child enrolled. This must be received before a booking is confirmed, along with the enrolment forms for the child/ren and the completed ezidebit form for the ongoing payment of fees.
9. Complete ENR F1.10 Confirmation Bookings Template and forward to the family.
10. The Centre Manager will complete the Orientation Checklist for New Families and place this in the family's file.
11. The Centre Manager will ensure that the Enrolment Pack is received and entered into the centre based software.
12. Process the Ezidebit form in line with the ADM1.20 EziDebit Policy prior to the child's start date.

**Associated Forms**

ENR F1.1 Enrolment Form

ENR F1.4 Parent Handbook

ENR F1.5 Orientation Checklist for New Families

ENR F1.10 Confirmation Bookings Template

**August 2011**